

Atrium Place Apartments

200 Atrium Way
 Columbia, SC 29223-6390
 (803) 419-2900-Office
 (803) 419-2901-Fax

Apartment Rental Application (Page 1)

(Please Print)

Date: _____

SECTION 1 – PERSONAL INFORMATION * All Occupants (adults or children) must be listed even if only residing part-time with resident.

APPLICANT (Full Name) _____

WORK NUMBER(_____) _____ HOME NUMBER(_____) _____ CELL NUMBER(_____) _____

DATE OF BIRTH _____ SOCIAL SECURITY # _____ DRIVERS LICENSE # _____

SPOUSE (Full Name) _____

WORK NUMBER(_____) _____ HOME NUMBER(_____) _____

DATE OF BIRTH _____ SOCIAL SECURITY # _____ DRIVERS LICENSE # _____

OTHER OCCUPANTS */RELATIONSHIP/BIRTHDATE _____ OTHER OCCUPANTS */RELATIONSHIP/BIRTHDATE _____

1. _____ / _____ / _____ 3. _____ / _____ / _____

2. _____ / _____ / _____ 4. _____ / _____ / _____

DO YOU HAVE ANY PETS? IF SO, SPECIFY _____ WEIGHT _____

SECTION 2 – RENTAL HISTORY (Must have complete address including City, State, and Zip Code)

1. PRESENT ADDRESS _____ HOW LONG _____ CURRENT RENT _____

(City, State, Zip)

PRESENT LANDLORD _____ PHONE # _____ Fax # _____

2. PREVIOUS ADDRESS _____ HOW LONG _____ CURRENT RENT _____

(City, State, Zip)

PREVIOUS LANDLORD _____ PHONE # _____ Fax # _____

SECTION 3 – EMPLOYMENT HISTORY

1. PRESENT EMPLOYER _____ SUPERVISOR _____

ADDRESS _____ PHONE # _____ FAX # _____

LENGTH OF EMPLOYMENT _____ OCCUPATION _____ SALARY _____

2. SPOUSE'S EMPLOYER _____ SUPERVISOR _____

ADDRESS _____ PHONE # _____ FAX # _____

LENGTH OF EMPLOYMENT _____ OCCUPATION _____ SALARY _____

OTHER INCOME (SOURCE & AMOUNT) _____

SECTION 4 – GENERAL INFORMATION

A. TRANSPORTATION

1. TYPE OF AUTO _____ YEAR _____ COLOR _____ LIC. PLATE# _____ STATE _____

2. TYPE OF AUTO _____ YEAR _____ COLOR _____ LIC. PLATE# _____ STATE _____

3. LIST RECREATIONAL VEHICLES (VANS,BOATS,MOTORCYCLES, ETC) _____ TAG# _____

B. IN CASE OF EMERGENCY, NOTIFY:

NAME: _____ RELATIONSHIP _____ PHONE # _____

C. HOW DID YOU HEAR ABOUT THESE APARTMENTS? _____

SECTION 5 – APPLICATION FEE

\$45.00 per adult

Applicant has submitted the sum of **\$45.00**, which is non-refundable payment for a credit check and processing charge. Receipt of which is acknowledgement by management, such sum is not a rental payment. In the event this application is disapproved, the sum will be retained by management to cover the cost of processing application furnished by applicant. This application must be signed before it can be processed by management. Any false information will constitute grounds for rejection of application. Applicant gives Lessor permission to fully verify application to include personal credit check.

SECTION 6 – DEPOSITS

I hereby deposit **\$150.00** with Management as a deposit in connection with this rental application. If my application is accepted, I understand this deposit can be applied toward all monies due, which are due prior to taking possession of the premises. If Management accepts my application, I agree to execute Management’s usual rental agreement on or before the occupancy date set out in this application. If for any reason Management decides to decline my application, then Management will refund this deposit to me in full.

I understand I may cancel this application by written notice within **72** hours and receive a full refund of this deposit. If I cancel after **72** hours, or fail to execute Management’s usual rental agreement, or refuse to occupy the premises on the agreed upon date, I understand this deposit will be forfeited by me to said community as liquidated damages.

APPLICANT’S SIGNATURE _____

SPOUSE’S SIGNATURE _____

SECTION 7 – AUTHORIZATION VIA EMAIL SUBMISSION

By checking the line and typing your full name in the space provided below, you declare that all your statements in this application are true and complete. By submitting this electronic application, you authorize Atrium Place Apartments to verify your information through any means, including any consumer or criminal record reporting agencies and rental housing owners. If you fail to answer any question or give false information, Atrium Place Apartments may reject your application, retain all application fees and deposits as liquidated damages for our time and expense, and terminate your right of occupancy. Giving false information is a serious criminal offense. In lawsuits relating to the application or Lease Contract, the prevailing party may recover all attorney’s fees and litigation costs from losing party. The property may at any time furnish information to consumer reporting agencies and other rental housing owners regarding your performance of your legal obligations, including both favorable and unfavorable information about your compliance with the Lease Contract, the rules and financial obligations.

____ I HAVE READ AND ACCEPT THE TERMS OF THE APPLICATION AGREEMENT.*

Authorized / Acknowledged by (Sign your full name below):*

FOR OFFICE USE ONLY

MOVE-IN DATE _____ APT.# _____ UNIT TYPE _____ MONTHLY RENT _____ RENTAL AGENT _____